



110 Regent Drive, Winston-Salem, NC 27103

Application for Employment
Equal Opportunity Employer

This employer considers applicants without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, veteran status, disability, genetic information, or any other legally protected status.

Date of Application: _____

Position Applied for: _____

Form with fields: Last Name, First, Middle, Social Security #, Street Address, City, State, Zip, Home Phone, Cell Phone, Email

Have you ever been employed by ClarkPowell before? Yes [] No [] If yes, give dates: _____

Have you previously applied for employment here? Yes [] No [] If yes, give dates: _____

Are you legally eligible for employment in the U.S.? Yes [] No [] If under 18, can you provide a worker's permit? Yes [] No []

Do you know of any reason why you cannot perform the essential functions of the job for which you are applying with or without reasonable accommodations? Yes [] No [] If yes, explain: _____

Please describe any accommodation required: _____

Can you meet the attendance requirements of this position? Yes [] No [] Can you work overtime if necessary? Yes [] No []

Are you willing to travel if the job requires it? Yes [] No [] Are you willing to relocate if this job requires it? Yes [] No []

Have you ever been convicted of any crime? Yes [] No [] If yes, give date, place, and nature of offense: _____

Have you ever been convicted of any traffic offense? Yes [] No [] If yes, please give date, place and nature of offense: _____

An affirmative answer to the previous 2 questions will not automatically disqualify you from being considered as a candidate for employment.



110 Regent Drive, Winston-Salem, NC 27103

Employment History: Starting with your most recent job, list your last three (3) employers. All sections must be completed in their entirety.

Dates	Name and Address of Employer	Position Held and Supervisor
From: _____/_____ mo. yr. To: _____/_____ mo. yr.	Name: _____ Address: _____ City & State _____	Position: _____ Supervisor: _____ Supervisor Email Address: _____
Salary or Wages	Summarize the nature of the work performed	Supervisor Phone Numbers Office: _____ Cell: _____
Starting:		Reason for leaving
Final:		
Dates	Name and Address of Employer	Position Held and Supervisor
From: _____/_____ mo. yr. To: _____/_____ mo. yr.	Name: _____ Address: _____ City & State _____	Position: _____ Supervisor: _____ Supervisor Email Address: _____
Salary or Wages	Summarize the nature of the work performed	Supervisor Phone Numbers Office: _____ Cell: _____
Starting:		Reason for leaving
Final:		
Dates	Name and Address of Employer	Position Held and Supervisor
From: _____/_____ mo. yr. To: _____/_____ mo. yr.	Name: _____ Address: _____ City & State _____	Position: _____ Supervisor: _____ Supervisor Email Address: _____
Salary or Wages	Summarize the nature of the work performed	Supervisor Phone Numbers Office: _____ Cell: _____
Starting:		Reason for leaving
Final:		



110 Regent Drive, Winston-Salem, NC 27103

Military Service: Have you ever served in the Armed Forces? Yes No Branch: _____
 Years served: _____ List your primary Military Occupational Specialty: _____
 List duties in service, including special training that is relevant to the position for which you have applied: _____

Educational Background - Begin with High School

School	Address	Years Completed	Degree/Diploma	Major/Field of Study

Professional References: Provide contact information for three (3) business/work references who are not related to you and are not previous supervisors.

Name	Company Name	Position	Phone Numbers	Years Acquainted
			Office: Cell:	
Email		Address		
Name	Company Name	Position	Phone Numbers	Years Acquainted
			Office: Cell:	
Email		Address		
Name	Company Name	Position	Phone Numbers	Years Acquainted
			Office: Cell:	
Email		Address		



110 Regent Drive, Winston-Salem, NC 27103

- Any misrepresentation or falsification of information by me on this application will be sufficient cause for cancellation of this application and/or separation from ClarkPowell's service if discovered after I have been employed. ClarkPowell uses E-Verify to confirm eligibility for employment.
- I give ClarkPowell the right to investigate all references and to secure additional information about me, if job-related. ***I specifically authorize ClarkPowell to conduct a criminal record and driving (motor vehicle) background check on me.*** I hereby release from liability ClarkPowell and its representatives from seeking such information and all other persons and corporations for furnishing such information.
- ClarkPowell is an Equal Opportunity Employer. ClarkPowell does not discriminate in employment and no question on this application is used for the purpose of limiting or excusing any applicant's consideration for employment on a basis prohibited by local, state, or federal law.
- This application is valid for only 30 days. At the conclusion of this time, if I have not heard from ClarkPowell and still wish to be considered for employment, it will be necessary to fill out a new application.
- I understand that just as I am free to resign at any time, the employer reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of ClarkPowell has the authority to make any assurances to the contrary.
- I understand that a pre-employment drug screen is a condition of employment and give my permission to release the results of these tests to ClarkPowell, or any other person who has a lawful right to need to be informed of such result, and I release any such designated institution or person from any liability whatsoever arising from the release of the information.
- I affirm that the information provided on this application (and resume, if provided) is true and complete.

Signature of Applicant _____ Date: _____

For Office Use Only. Do not write in the space below.

Date Employed	Start Date	Position	Hourly Pay Rate	Salary Pay Rate
---------------	------------	----------	-----------------	-----------------

Signature of Supervisor _____ Date: _____